

Meeting of Executive Committee
of the Board of Trustees
United Community Corporation
449 Central Avenue
Newark, N. J. 07107
held in UCC 5th Floor Conference Room
May 21, 1970

Present: Rev. Levin B. West, President; Mr. Norman Gaskins,
Mr. Charles W. Garrison, Mr. Ralph T. Geller,
Mr. George Napier, Mr. Joseph Price, Mr. Jose Rosario,
Mr. Allan Trent, Mr. Francis S. Quillan,
Mrs. Eta Williams; Sidney Reitman, Esq., Legal
Counsel.

UCC Staff: Mr. Michael P. Duffy, Acting Executive
Director; Mr. W. W. Bowen, Mr. Duke E.
Moore, Sr., Mrs. Agnes Parker,
Mr. Thomas Purvis, Mrs. Lucile Puryear

A quorum being present, the meeting was opened by Rev. West
with a moment of silence.

REPORT OF Mr. Geller, Co-Chairman of Nominating Committee
NOMINATING for the June 18th election of the Board of
COMMITTEE Trustees, submitted the following nominations:

Rev. Levin B. West
Mr. Fernando Zambrana
Mrs. Estelle Pierce
Mr. Norman Gaskins

It was suggested by Mr. Reitman that the Executive Committee
move to adopt the report of the Nominating Committee. The
motion was made, seconded and carried that the slate be
adopted.

REPORT OF Rev. West read the report of the Private Sector
PRIVATE Committee. Nine organizations were recommended
SECTOR for representation from the Private Sector--
COMMITTEE one organization having two members, totaling
10 Trustees. Mr. Reitman explained that the
Board of Trustees now consists of 45 members:

- 15 Members from Public Representatives of
the Poor
- 16 Members from the eight Area Boards
- 14 Members from Private Sector--4 of which
are elected by UCC Membership

The Board was expanded for the past term, which ends June
1970, to 49, by reason of petitions filed and hearings by

Committee on Representation. Two additional people were designated from Spanish-Speaking Community. One slot was left open. The City's representation was increased from 15 to 16. An Amendment to the By-Laws to increase the size of the Board was rejected at the last Annual Membership Meeting. However, any group can petition for additional representation, after the elections to the Board are made. The By-Laws also state that the Board of Trustees cannot exceed 51. It was also pointed out that anyone on the Board may nominate another group from the Private Sector for representation.

There was discussion on the filing of petitions to Committee on Representation, last year's increase in Board membership, and the present size of the Board, all of which were clarified by Counsel as stated above, and it was reiterated that the present size of the Board is 45 members according to the By-Laws. Mrs. Esta Williams moved that the advice of Counsel be accepted. Motion seconded and carried.

The motion was made and seconded that the recommendations from the Private Sector Committee be adopted. It was amended by Mr. Napier to add to the list Puerto Rican Youth United. The following groups were approved for nomination to the Board of Trustees from the Private Sector:

Greater Newark Council of Puerto Ricans	2
Negro Affairs, Inc.	1
Fidelity Union Bank	1
Newark Senior Citizens	1
Council of Social Agencies	1
B.I.C.C.	1
Council of Arch Diocese of Newark	1
Local 889	1
Newark Pre-School Council	1
Total -	10

NEW	Mr. Duffy stated that it was recommended by
BANK	Mr. Nicholas Cordasco, Technical Assistance Officer
ACCOUNTS	of Regional OEO, that rather than just do business
	with one bank, we check other banks to see what
	could be gotten for the money deposited into bank accounts.
	It was also recommended by OEO that at the end of each year, we
	close out bank accounts.

Approval was requested and the motion carried to deposit funds in the following banks:

- 1) Fidelity Union Trust Company. For HEW Contracts and Summer Head Start. Totaling about \$3,000,000.
- 2) Broad National Bank. For OEO Funds.
- 3) National Newark & Essex Bank. For Miscellaneous Accounts. About \$500,000.00

Fidelity Bank will pay for cost of Bi-Weekly Payroll, etc., a saving of approximately \$250-\$275 per month.

Broad National Bank will provide Service-free Checking Accounts for each UCC Employee--a saving of \$50 for each Employee during the course of a year; and will also make contributions during year.

National Newark & Essex Bank said they could not match Fidelity offer.

At the request of Mr. Quillan, a motion was made, seconded and carried that the Unallocated Funds and Emergency Fund Accounts be made Savings Accounts, and that all UCC signatures be placed on the account.

REPORT OF SCHOLARSHIP COMMITTEE Rev. West read report of Scholarship Committee. Six names were submitted for Scholarships, amount totaling \$800.00. Motion approving Scholarships carried. Money to be used from Martin L. King Account and 4th Anniversary Funds.

DISCUSSION OF ANNUAL MEETING After discussion of the recommendation by Mr. Duffy to use voting machines for the election of the Board of Trustees, the motion was made, seconded and carried that the machines be used.

REPORT OF ACTING EXECUTIVE DIRECTOR Included in the report of the Acting Executive Director, was notification from OEO that \$75,000. has been approved for Planned Parenthood Proposal, if submitted by May 27, 1970. Motion carried to submit proposal to OEO by date requested.

Mr. Duffy reported that Citizens is requesting \$400 for their Conference to end the end of May. There was discussion as to whether the \$400 could come out of Unallocated Funds Account. Balance after Audit, per Mr. Borsen, \$5,310.17. This amount was a dividend from Insurance Company, and was set aside for Career Development.

Executive Committee Meeting
May 21, 1970

4.

Mr. Reitman stated that if the action taken was to limit the use of these funds for Career Development, and Senior Citizens is not Career Development, then the funds could not be used for Senior Citizens.

Mr. Quillan said that it was his impression that Group Insurance Dividends must be used for the benefit of employees. The matter is tabled until the next meeting. Mr. Duffy stated that he would make a request of banks for funds to cover, if possible.

RECOMMENDATIONS
PERSONNEL
COMMITTEE

Recommendation read by Rev. West from the Personnel Committee, Mrs. Larrie Stalks, Chairman, for staff complement and salary increases for the Program Operations Department, as follows:

1. Program Operations Director; from level and grade 8, step 4--\$13,630. to level and grade 2, step 1--\$15,200.
2. Executive Assistant; level and grade 14, base \$7,705. to \$11,500.
3. Executive Secretary; level and grade 22, base \$5,250. to \$7,500.
4. Steno-Secretary; level and grade 24, base \$4,875. to \$6,500.

Motion made, seconded and carried approving recommendations, and request made that a copy be sent to each Executive Committee Member.

REPORT OF
PRESIDENT

Rev. West commended Mr. Duffy for the fine job he is doing as Acting Executive Director. The Personnel Committee and the Executive Committee are in agreement that the Executive Director of UCC should not be selected until after the City and Board of Trustees' elections.

Meeting adjourned.

Respectfully submitted,

Doris Folkes
Doris Folkes, Secretary